WELCOME TO EQUIPMENT INTELLIGENCE

EQUIP ID

CONGRATULATIONS ON YOUR NEW EQUIP ID EQUIPMENT TAGGING PROGRAM!

SETTING UP YOUR EQUIP ID EQUIPMENT TAGGING PROGRAM

Dear Tagnician™ - The following covers some basic information that will get your intelligent equipment management program up and running quickly.

BEFORE YOU START TAGGING
Important: Before you can start tagging equipment, you must have an account created by your admin and have downloaded and set up the **Field Tech Connect** app on your mobile device.

Here's what you'll need to get started:
• An Android or iOS mobile device (phone or tablet)
• Field Tech Connect app installed and open on your mobile device
• Field Tech Connect Account
• Supply of round and/or hanging Equip ID tags
(note: hanging tags require ties which are included)
• A list of equipment to be tagged (optional)
• Vanity decals (optional)
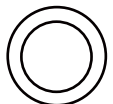
GETTING STARTED

WHY SHOULD YOU TAG?

Equip ID provides many benefits to the field servcie workforce responsible for inspecting, testing, maintaining and repairing equipment:

• **EQUIPMENT TRACKING** - a digital of inventory of all equipment by site including make, model and serial number.

• **CORE INFORMATION** – including technical documentation, warranty Information, catalogs, manuals and wiring diagrams

• **INSPECTION AND REPAIR HISTORY** – history of all services performed on the specific piece of equipment

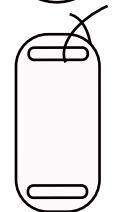• **COMPLIANCE VALIDATION** - Proof-of-presence for scheduled inspections, tests and maintenance

WHAT SHOULD YOU TAG?

You want to be tagging all equipment that is inspected, tested, maintained or repaired.

WHICH TYPE OF NFC TAGS SHOULD BE USED

Round tags are best on equipment with large flat areas that are highly visible and accessible.

Hanging tags are best when sufficient flat surface area is unavailable.
Hanging tags must always be attached to equipment with ties provided.

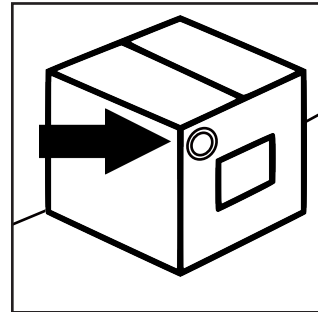Tag recommendations are for equipment located both indoors and outdoors.

Equip ID recommends a minimum of 1 NFC tag per equipment being scheduled and/or serviced. However, some pieces of equipment have multiple components that are serviced separately, and will each have their own tag.
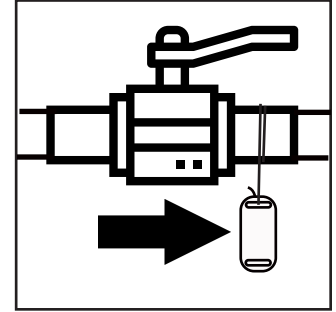
WHERE TO PLACE YOUR EQUIP ID NFC TAGS

Recommendations for optimal tag placement:
• Flat surface of the equipment
• Surface of equipmnt is clean - free from moisture, dirt and grease
• Tag is highly visible
• Tag can be easily accessed by a mobile device
• No edges of the tag are 'hanging off' of the equipment
• Tag is not at risk of being damaged when equipment is in motion or other items are in motion, such as tools, gears or doors.
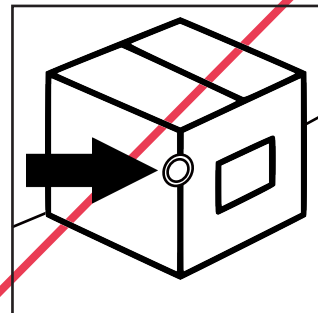• **Avoid placing tags on equipment housing or other areas that are routinely removed during service or repair.**
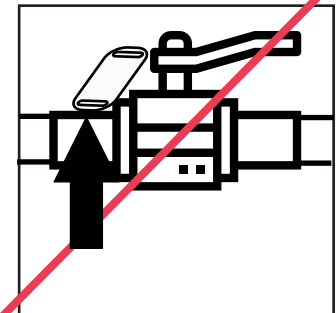
CORRECT - ROUND TAG

CORRECT - HANGING TAG

INCORRECT - ROUND TAG

INCORRECT - HANGING TAG

USING A **VANITY DECAL**

VITRALOGY
PLACE NFC TAG HERE
FOR SUPPORT CALL
833 848 1100
www.vitralogy.com

3x3 VANITY DECAL

1. **PLACE DECAL ON EQUIPMENT**
2. **PLACE ROUND TAG AT CENTER OF DECAL**

For support contact info@equipid.com or call 833-EQUIP-ID (833-378-4743)

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